

Caesar Pinto John & Associates LLP



COMPANY SECRETARIES

Doing Things Right....

PROFILE

Caesar Pinto John & Associates LLP (CPJ) is a peer reviewed Limited Liability Partnership firm of qualified Company Secretaries in Practice since 2016. CPJ is fully equipped with the expertise and knowledge to provide varied professional services to corporate houses, according to their requirements. At CPJ, we ensure proactive and prompt services to bring innovative and comprehensive solutions to the clients. CPJ has a team to facilitate timely execution of assignments with adequate infrastructure facilities.

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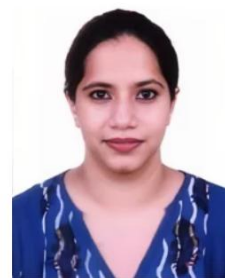
Founder Partners



CS Tracy Caesar



CS Nikhil George Pinto



CS Thankam John

(Caesar)Pinto)ohn & Associates LLP
Company Secretaries

Profile of Partners

CS. Tracy Caesar – B.com, FCS

CS Tracy Caesar, Founder Partner is a Commerce graduate and a Fellow Member of the Institute of Company Secretaries of India (ICSI). She is also a certified Independent Director, registered on the Independent Directors' database maintained by the Indian Institute of Corporate Affairs (IICA). With over 16 years of diverse professional experience, she brings deep expertise in corporate secretarial practice and legal compliance, including significant industrial exposure.

Her professional competencies encompass a wide range of services, including both procedural and advisory functions under the Companies Act, handling matters related to capital markets, corporate governance, due diligence, and regulatory compliance. She has substantial experience in SME IPOs, IPOs, Non-Banking Financial Companies (NBFC) compliance, SEBI regulations, and public issuance of various securities. Over the course of her career, she has played a key role in conducting secretarial audits for listed companies, banks, and NBFCs, contributing to their robust governance and compliance frameworks.

CS. Nikhil George Pinto – M.com, MBA, LL.M., FCS

CS Nikhil George Pinto, Founder Partner, is a highly qualified professional with a robust academic background, holding a Postgraduate degree in Commerce and Law, an MBA, and an Advanced Diploma in Capital Markets. He is a Fellow Member of the Institute of Company Secretaries of India (ICSI) and a certified Independent Director registered on the official database maintained by the Indian Institute of Corporate Affairs (IICA). Additionally, he is a SEBI-registered Securities Market Trainer, further reflecting his strong command over capital market regulations and investor education.

With over 11 years of professional experience, he has successfully handled a broad spectrum of assignments, including corporate secretarial and legal compliance, SEBI regulations, governance frameworks, NBFC and IBC-related matters, capital markets, and secretarial audits. He also serves as an Internal Auditor for listed entities and stockbroking companies, and has actively contributed to multiple due diligence assignments, supporting strategic business and regulatory decisions. An accomplished academic contributor, CS Nikhil George Pinto has over a decade of teaching experience and is a regular faculty member at the Kochi Chapter of ICSI, ICAI, and ICAI (Cost). He is also an empanelled Resource Person with reputed institutions such as NISM, CDSL Investor Protection Fund, BSE, NSE, and various SEBI-recognised SMART organizations. His leadership within the ICSI community is noteworthy. He served as the Treasurer of the Kochi Chapter (SIRC of ICSI) in 2021, the Secretary of the Kochi Chapter (SIRC of ICSI) in 2022 and 2023, and Chairman of the Kochi Chapter (SIRC of ICSI) in 2024—demonstrating his dedication to the growth and governance of the professional community.

Doing Things Right....

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Company Secretaries

CS. Thankam John – B.com, FCS

CS Thankam John, Founder Partner, is a Commerce graduate and a Fellow Member of the Institute of Company Secretaries of India (ICSI). She also holds an Advanced Diploma in International Trade and Foreign Exchange. She brings extensive experience in both procedural and advisory aspects of corporate law, with expertise in corporate restructuring, amalgamations, capital issues, corporate governance, NBFC compliance, and SEBI regulations.

Her professional background includes managing secretarial, legal, and internal audit functions, as well as handling company law matters, due diligence, and FEMA compliance. With a strong command over the Companies Act and related regulatory frameworks, she offers comprehensive support across capital markets, governance practices, and compliance management.

The Services we provide:

Secretarial & Legal

- Secretarial Audit and Due Diligence
- Securities Law matters/ Listing Compliances
- Company Law Matters/ Secretarial Compliances
- RBI Related Matters
- Forex Law matters
- Representations / Legal Advisory Services
- Support services under Insolvency Bankruptcy Code
- Funding Advisory Services
- CSR Management
- LLP Management
- Intellectual Property Rights

Start-up Exclusive Services

- Developing and implementing unique and simple governance module for start ups Handling negotiations and discussions with investors, representing start-ups Support in getting start up registration
- Assistance in legal documentation Assistance in valuation process and agreement drafting
- Implementing effective accounting and reporting systems
- Customised training on governance Help in reading and understanding basic financial statements viz. Cash flow statement, Profit & Loss Account and Balance Sheet and its implications
- Support in understanding the importance of setting finance goals and their pursuit
- Insights into capital and revenue expenditure and maintaining judicious control over them

Doing Things Right....

Caesar Pinto John & Associates LLP

Company Secretaries

Accounting and Taxation

- Total assistance in accounting
- Liaison with auditors and accounts finalisation
- Managing compliance of TDS
- GST registration, return filing and other compliance
- Generating MIS reports
- Preparation of Project Reports
- Filing Income Tax Returns
- Registration of Partnership Firms
- Conducting Internal audit
- Registration under Financial Intelligence Unit – India
- (FIU-IND) For Chit registration
- Providing Accounting Training

NGO Compliance, Governance and Management

- Formation of Non-Governmental Organisations
- (NGO) / Non-Profitable Organisations (NPO) /
- Voluntary Organisations (VO)
- Obtaining income tax exemptions
- Managing compliance on foreign contribution. Support in fund raising, fund accounting, reporting and liaison with funding bodies
- Implementing unique NGO governance process Support in obtaining Government Grants and related reporting
- Conducting unique internal audit for NGOs

Education and Training

- Exclusive training to directors and Key Managerial
- Personnel on compliance and governance
- Need based training to managers / officers / staff Academic / professional training to professionals and students

Our clientele include:

1. The Fertilisers and Chemicals Travancore Limited
2. KLM Axiva Finvest Limited and other KLM Group entities
3. Muthoot Vehicles and Asset Finance Limited
4. STEL Holdings Limited
5. Lulu Financial Services India Limited and other Lulu Group entities
6. Revathi Equipments India Limited
7. Scoobee Day Garments India Limited
8. Solve Plastic Products Limited
9. Richfield Financial Services Limited
10. Inditrade Capital Limited and other Inditrade group entities
11. Muthoot Finance Group